

Master Coach Developer Exchange Program

ViaSport's **Master Coach Developer (MCD) Exchange Program** will assist Coach Developers (CDs) through the Coaching Association of Canada's (CAC) Coach Developer pathway towards obtaining their certification. The pathway, as pictured below, is in line with the competency based program that coaches currently follow.



PROGRAM BACKGROUND

A great number of the CDs in B.C. have not been certified. Many have received their multi-sport or sport-specific CD training, some have received the Core Training and most will have engaged in co-delivery. However, after CDs are on their own, there is often no further feedback or additional information for the PSO about how their CD is performing with the exception of an occasional course feedback form.

In order to become certified, it is recommended a CD be evaluated by a different MCD (someone other than who did their original training). The Master Coach Developer Exchange Program will match MCDs from across different sports with LFs who are ready for evaluation, providing them with the chance to receive feedback on their facilitation skills and be evaluated for certification.

The goals of the viaSport MCD Exchange Program are to:

- provide CDs with the opportunity to become certified;
- provide CDs with feedback about their facilitation/evaluations abilities and create an individualized action plan to move forward;
- provide the PSOs with feedback on how CDs are delivering NCCP programs and representing affiliated organizations;
- increase the number of certified CDs in B.C.;
- provide MCDs with the opportunity to expand the environments in which they work;
- increase networking and cross-sport communication among MCDs and CDs; and
- ensure consistency in the quality of delivery in NCCP programming across B.C. and throughout Canada.

PROGRAM LOGISTICS

The MCD Project Coordinator, along with viaSport staff and assistance from the Coaching Association of Canada, will select MCDs to work within the program. MCDs will be selected based on their NCCP certification, facilitation experience, academic background, their own facilitation reviews and their

geographic location (MCDs may be required to complete additional training, if they have not completed all three Core Trainings).

viaSport encourages NSOs/PSOs to nominate MCDs to participate in the program, especially when viaSport does a call out for MCDs in particular regions of the province. While MCDs from all sport backgrounds are encouraged to participate in the program, MCDs observing LFs must be comfortable with observing courses in any NCCP sport and context. MCDs will be asked to evaluate the LFs facilitation skills and how closely the LF follows the LF Guide. Evaluations can be conducted in person or through video, if the LF is able to arrange for video.

To nominate an MLF to participate in the program please go to:
https://www.formstack.com/forms/viasport-mlf_exchange_program

NOTE: In order to take part in this program the PSO must receive permission from their NSO to ensure the MCD Exchange Program will be permitted to grant certification status to sport-specific LFs. To inform NSO's of this initiative CAC will be sending MCD Exchange Program details to all the NSO's on viaSport's behalf. Only PSOs who have received approval from their respective NSO will be able to request LF evaluations.

PROCESS

- The PSO will submit an online request for a CD evaluation. Requests can be made here: <http://www.viasport.ca/coach-developers>
- After the Project Coordinator receives the request, the Project Coordinator will contact the identified MCDs in the region in which the course is running. All evaluations will be dependent on the availability of the MCDs, and therefore, all requested evaluations may not be possible. PSOs will be limited to two evaluations using the MCD Exchange program per year.
- The Project Coordinator will obtain the respective LF Guide from the PSO, and will connect the MCD directly with the CD. The MCD will be responsible for explaining the process to the CD.
- LFs: The MCD will liaise with the LF at least one week prior to the course beginning to arrange a pre-brief, a debrief, and confirm course details. The MCD will observe a minimum of four hours of the course as arranged with the LF. During the course, the MLF will not engage as a participant, and will allow the LF to facilitate his/her course as he/she normally would. The MCDs will use the CAC LF Evaluation Tool. Once completed, the MCD will debrief with the LF. Copies of the evaluations and debrief worksheet will also be sent to the PSO and viaSport. In the case that the LF is not successful in meeting the minimum evaluation requirements, the MCD will make specific recommendations as to the steps the LF should take in order to become successful.
- CEs/MCDs: The MCD will be sent all documentation related to the evaluation, and contact information of the CE/MCD. The MCD reviewing the material will be responsible for coordinating the entire process with the CE/MED wanting certification, using the CAC evaluation tools. Copies will be sent to viaSport and the PSO.
- The PSO will process the certification through the Locker, selecting the MCD as the 'leader' in the evaluation, and the CD as the 'attende'e'.
- If the process above is not followed, the evaluation will not be considered complete, and the CD can not be certified.

- MCDs will invoice viaSport monthly for their evaluation fee, and related pre-approved travel expenses.

PROGRAM COSTS

viaSport will subsidize the cost for each LF evaluation in B.C. (one per LF). If the LF is not successful in his/her first evaluation, the PSO or individual must cover the cost of each subsequent evaluation.

MCDs will receive \$300 per LF evaluation which includes the preparation, pre-brief, observation and de-brief. MCDs will receive \$100 for portfolio review and other steps included in certifying a CE/MCD. MCDs will sign a contract with viaSport and invoice monthly for their evaluations and pre-approved travel costs (travel expense will only be approved for the observation component of any evaluation).

A fee will be charged to the PSO, if a request is submitted for an LF outside of the program requirements (eg. An out of province LF, an LF who is already certified).

NOTE: If the PSO/NSO would like to have a sport-specific content specialist observe in addition to the MCD, the PSO may make the appropriate arrangements and connections. The content specialist's fee and expenses would be paid by the PSO.

CONTACT INFORMATION

If you have any questions regarding the MCD Exchange Program, please contact:

Kate Kloos
MCD Exchange Program Coordinator
katek@viasport.ca