

MASTER COACH DEVELOPER EXCHANGE PROGRAM DETAILS

The **Master Coach Developer (MCD) Exchange Program** will support Coach Developers (CDs) through the Coaching Association of Canada's (CAC) [Coach Developer pathway](#) towards achieving certification. The pathway, as pictured below, is in line with the competency based program that coaches currently follow.



PROGRAM GOALS

The MCD Exchange program aims to:

- provide CDs with the opportunity to become certified;
- provide CDs with feedback about their facilitation/evaluations abilities and create an individualized action plan to move forward;
- provide CDs with an opportunity to learn from MCDs outside of their sport;
- provide the PSOs with feedback on how CDs are delivering NCCP programs and representing affiliated organizations;
- increase the number of certified CDs in B.C.;
- provide MCDs with the opportunity to expand the environments in which they work;
- increase networking and cross-sport communication among MCDs and CDs; and
- ensure consistency in the quality of delivery in NCCP programming across B.C. and throughout Canada.

COACH DEVELOPER ELIGIBILITY

Coach Developers eligible for this program must meet the following criteria:

- Must be residing in BC.
- Must be affiliated with a viaSport accredited PSO.
- Must be at trained status in the CD role in which they will be evaluated (completed Core Training, Content-Training and Co-Delivery).
- Observation based evaluations must be delivered in BC.

MASTER COACH DEVELOPERS

MCDs affiliated with this program have been selected and trained by viaSport. While viaSport is not currently seeking additional MCDs to support program delivery, PSOs/NSOs who wish to nominate a MCD [may do so here](#).

PROCESS

- The PSO must first confirm that a multi-sport MCD can evaluate their sport's CD.
- The PSO will submit an online request for a CD evaluation. Requests can be made here: https://viasport.formstack.com/forms/cd_evaluation
- After the viaSport receives the request, a MCD will be identified, based on the region in which the course is running (if applicable), availability of MCD and any other relevant factors. All evaluations will be dependent on the availability of the MCDs, and therefore, all requested evaluations may not be possible. PSOs may be limited to two evaluations using the MCD Exchange program per year.
- viaSport will obtain the respective materials (eg. LF Guide) from the PSO (if applicable), and will connect the MCD directly with the CD. The MCD will be responsible for explaining the process to the CD.
 - LF Evaluations: The MCD will liaise with the LF at least one week prior to the course beginning to arrange a pre-brief, a debrief, and confirm course details. The MCD will observe a minimum of four hours of the course as arranged with the LF. During the course, the MCD will not engage as a participant, and will allow the LF to facilitate as they normally would. The MCDs will use the CAC LF Evaluation Tool. The debrief should occur in the week following the course, after which, the MCD will share the results of the evaluation with the LF and viaSport. Copies of the evaluations and debrief worksheet will also be sent to the PSO and viaSport. In the case that the LF is not successful in meeting the minimum evaluation requirements, the MCD will make specific recommendations as to the steps the LF should take in order to become successful.
 - CE/MCD Evaluation: The MCD will be sent all documentation related to the evaluation, and contact information of the CE/MCD. The MCD will review the portfolio and connect with the CE/MCD to arrange a debrief time. After the debrief is complete, the MCD will share the results of the evaluation with the CE/MCD and viaSport.
- Copies of the evaluations and debrief worksheet will also be sent to the PSO by viaSport. In the case that the CD is not successful in meeting the minimum evaluation requirements, the MCD will make specific recommendations as to the steps the CD should take in order to become successful.
- The PSO will process the certification through the Locker.
 - LF Evaluation: The MCD should be added as a Leader, indicating a successful (or not successful) evaluation of the LF, in the same Locker event as the course that was observed.

- CE/MCD Evaluation: A Locker event must be created to specifically reflect this evaluation. Please ensure the correct Locker modules are selected, and the appropriate role (Coach Evaluator/Master Coach Developer) is selected. The MCD should be listed as the Leader and the CE/MCD should be listed as the participant.
- MCDs will invoice viaSport monthly for their evaluation fee, and related pre-approved travel expenses.

PROGRAM COSTS

viaSport will pay for the MCD honorarium and approved expenses for up to two CD evaluations per fiscal year. If the CD is not successful in their first evaluation, the PSO or individual must cover the cost of each subsequent evaluation. While viaSport will still support in program coordination, the PSO will be responsible for covering all associated costs should a request be submitted for a CD outside of the program requirements (eg. out of province, already certified). If the PSO/NSO would like to have a sport-specific content specialist observe in addition to the MCD, they may make the appropriate arrangements and connections. The content specialist's fees and expenses would be paid by the PSO/NSO.

MCDs will receive \$300 per observation based evaluation (LF) and approved travel expenses. MCDs will receive \$100 for a portfolio based evaluation (CE/MCD), with all tasks to be performed using their own technology (eg. Video conference, phone). The MCD will invoice viaSport after the evaluation has been completed, with the appropriate paperwork.

CONTACT

For program inquiries, please contact coaches@viasport.ca.