

## LOCAL SPORT RELIEF FUND

### Frequently Asked Questions

FAQ'S updated as of September 18

**Q: Who can apply?**

A: The grant is open specifically to community-based, non-profit, amateur sport organizations. A B.C. registered society or CRA charity number is required in the application.

**Q: How much can I apply for?**

A: Eligible organizations are invited to apply for up to \$7,500 to help offset fixed and operating costs. An application does not guarantee any level of funding and the requested amount may not be approved.

**Q: What if we require more than \$7,500 to keep our organization viable?**

A: Due to the limited funding available and the expected demand, we have capped awards at \$7,500 per organization. We have determined that this funding level will allow us to fund the maximum number of organizations to a level that will support the sport system holistically

**Q: Why is this support not available to for-profit sport organizations?**

A: We recognize that small businesses delivering sport may also face funding challenges. However, due to the limited funding available, we are not able to support all sport delivery organizations in B.C. We urge for-profit sport organizations to take advantage of Canada Emergency Response Benefit ([CERB](#)), the Canada Emergency Wage Subsidy ([CEWS](#)), the Canada Emergency Business Account ([CEBA](#)), and the Canada Emergency Commercial Rent Assistance ([CECRA](#)) for small businesses.

**Q: When will we know if we receive funding?**

A: Funding will be allocated as soon as possible once the application period closes on October 16. It is anticipated all applicants will be notified of the selection results by November 30, 2020.

**Q: When is the application period?**

A: The application intake for this funding starts September 19 and runs until October 16, 2020.

**Q: What types of expenses can this funding help cover?**

A: Eligible expenses may include, but are not limited to costs associated with:

- Day-to-day administrative costs (essential fees and dues, IT costs, office supplies)
- Salaries, wages or benefits\*
- Professional fees (accounting, bookkeeping, legal)

- Rent, mortgage, storage costs or utilities\*
- Insurance
- Equipment essential to providing sports programming
- COVID-19-related supplies (cleaning supplies, signage, PPE)

**Q: What if some of those costs have been covered by other government COVID-19 emergency measures?**

A: Funds must **not** be used to cover expenditures already supported by other government COVID-19 emergency measures including but not limited to the Canada Emergency Response Benefit ([CERB](#)), the Canada Emergency Wage Subsidy ([CEWS](#)), the Canada Emergency Business Account ([CEBA](#)), and the Canada Emergency Commercial Rent Assistance ([CECRA](#)) for small businesses.

**Q: How will applications be evaluated?**

A: Applications will be scored on the following criteria:

Financial Need

- Financial need will consider not only financial risk, but also an organization's ability to retain volunteer board members, rebuild operations and prepare for return to sport.
- Priority will be given to organizations that have suffered significant financial loss due to the impacts of COVID-19, and are at immediate and severe risk of closure or insolvency.

Governance

- Priority will be given to organizations that demonstrate strong oversight and governance.
- Governance will consider if there is a Board chair and Treasurer in place, affiliation with Provincial or Disability Sport Organization and if there is a Return to Sport safety plan in place.

Community Impact

- Priority will be given to organizations that demonstrate significant community impact, and whose loss would result in a significant gap in services in the community (i.e. there are no other clubs able to service that region).

Use of Funds

- Priority will be given to organizations who can clearly articulate how funds will be used, and to those that intend to use funds to prevent facility loss, job loss or insolvency.

**Q: We are a winter sport and although we have not lost any revenue yet, we anticipate that we will. Are we eligible to apply?**

A: Yes, you are eligible to apply; however, priority will be given to those organizations that are at critical or high risk of permanent closure or insolvency

**Q: Does my organization have to be affiliated with a Provincial Sport Organization or Disability Sport Organization to be eligible?**

A: No, it is not a requirement that your organization be affiliated with a Provincial or Disability Sport Organization.

**Q: If no Provincial or Disability Sport Organization governs my sport, will that negatively affect our application?**

A: No, if there is no Provincial or Disability Organization in B.C. it will not negatively affect you.

**Q: What if I do not know if my organization is a formal member and in good standing with a Provincial Sport Organization, Disability Sport Organization, or Governing Body?**

A: Make your best guess; we will verify this information with the relevant organization.

**Q: Our organization is not a registered non-profit, however, we don't make any money. Are we eligible?**

A: No, your organization must have a B.C. registered society or CRA charity number to be eligible.

**Q: What if I do not have some of the required materials to submit an application?**

A: Due to the large number of applications that we anticipate, we will not be able to accept incomplete applications.

**Q: Does it matter where we allocate the funding we receive? Are some expenses considered better than others in the evaluation process?**

A: No, as long as funding is spent on eligible expenses

**Q: Where can I apply?**

A: Information on the application process can be found at <https://www.viasport.ca/grant/local-sport-relief-fund>

**Q: Will funding be given on a first come first serve basis?**

A: No, we will wait until the application period closes before distributing any funding. Applying early will not increase your chances of funding, however we do not recommend waiting until the last minute should any unforeseen circumstances arise.

**Q: Will you accept any late applications?**

A: No, once the application period closes, no more applications will be accepted for any reason.

**Q: Can I save my application once I start?**

A: No, the online platform for this grant does not have that capability. Please ensure you have all of the necessary documentation ready prior to starting your application.

**Q: Who can I contact about questions or to discuss my application?**

A: If you wish to discuss your application and its eligibility prior to submitting an application, we ask that you contact us via email at [localsportfunding@viaSport.ca](mailto:localsportfunding@viaSport.ca). Due to the anticipated high number of applicants, please submit questions via email only and allow 72-hours for a staff member to respond. To ensure a transparent and unbiased process, viaSport staff are unable to discuss applications over the phone or via their staff email account.