

HOSTING BC PROGRAM GUIDELINES

Deadline: Applications will be accepted until 11:59pm PDT on February 15 2018

Events taking place between April 1 2018 and June 30 2019 are eligible to apply

The goals of the Hosting BC grant program are to:

- strengthen sport, economic, and community impacts in alignment with one of the provincial priorities of high performance sport excellence;
- generate economic and tourism impacts in the host community;
- help communities, organizations, and volunteers enhance their event hosting capacity to attract larger, more prestigious events;
- build BC's international profile and reputation as an exceptional major event host; and
- support the high performance development pathway for BC's athletes based on the Canadian Sport for Life (CS4L) framework.

BACKGROUND:

The Hosting BC program was originally launched leading up to the 2010 Olympic and Paralympic Winter Games. Since 2004, over \$6.1 million has been invested in 966 sport events in 91 communities across BC, developing a legacy of sport hosting expertise.

The Province of BC through the Ministry of Community, Sport and Cultural Development invests in event hosting and the Hosting BC program to facilitate sport, economic, and community development. Eligible applicants are invited to apply for Hosting BC funding of up to \$35,000 depending on the type of event (see Appendix 2).

WHO CAN APPLY?

Applications may be submitted by a not-for-profit organization that is operating as a:

- National Sport Organization (NSO)
- Provincial Sport Organization (PSO) registered in BC;
- community organization, club or association;
- BC municipality, regional district, other local government body, Aboriginal bands or community associations; or
- federally or provincially registered society

**** All previous recipients must be completely up to date with any Final Reports owed to viaSport**

Only those sports that are under the jurisdiction of a PSO in BC that meet the “*Minimum Eligibility Criteria for Recognized BC Provincial Sport Organizations to be Considered for Government Funding 2010*” in the BC annual funding framework are eligible to be considered for Hosting BC funding. See Appendix 1 for eligible sports.

Sports not listed in Appendix 1 (do not currently fall under the jurisdiction of funded PSOs) may apply for Hosting BC funding in the Invitational Events category only. It must be demonstrated that the sport is an emerging sport and that the event will lead to further development of the sport within BC (i.e. the sport is making steps to align with an existing PSO and/or establishing a new PSO).

EVENT ELIGIBILITY:

An application is eligible for Hosting BC funding if the grant will only be used for event operating costs. Additionally, the event **must**:

- take place in British Columbia;
- be sanctioned by an appropriate, recognized organization (PSO, NSO, International Federation (IF), etc.);
- be identified as part of the PSO’s and/or NSO’s Canadian Sport for Life implementation plan (see Appendix 3); and
- take place between April 1 2018 and June 30 2019

Funding requests for the following are **NOT** eligible:

- Events that are unconfirmed or still in the bidding process
- Sport festivals or participation focused events
- BC Elementary, Middle, and High School Championship events
- Hosting multi-sport events (i.e. multi-sport Games)
- Sport development/training camps
- Provincial, national, or international conferences, congresses, symposiums, Annual General Meetings, etc.
- Capital expenditures, gifting, and prize money

EVENT CRITERIA AND ASSESSMENT:

Please ensure to clearly demonstrate the impact the event will have on the sport, community and tourism in the application.

Applications will be assessed and prioritized by the outlined criteria below.

- The event has a defined connection with the sport system (PSO sanctioned and CS4L identified) and provides a valuable competitive opportunity within the high performance development pathway for athletes, coaches and officials.
- The event provides a strong contribution to increasing the capacity of the provincial sport system and develops skills and experience of volunteers, technical officials, and event organizers.
- The event has the potential to generate measurable economic impacts, tourism benefits, and legacies while providing a valuable sport development opportunity for athletes, coaches and officials.
- There is significant community support demonstrated for the event and potential for audience reach.
- The geographic location of the event is considered to ensure funds are distributed across BC

Priority of Hosting BC grants are for:

- International, National and Western Canadian Championships
- Provincial and University National Championships, Regional Events, and Invitational Events that clearly fulfill a hosting void in the community
- Events that fit within the Train to Train, Train to Compete, and Train to Win stages of the CS4L framework

FUNDING LIMITATIONS:

- A maximum of two grants per sport may be awarded in any one intake. If multiple applications are submitted for any one sport, the sport governing body (PSO and/or NSO) will be consulted to advise on which events are a priority in the sport's developmental pathway.
- Grants for annual recurring events in the same location each year may be considered for funding up to a maximum of three consecutive fiscal years (on a decreasing scale).
 - Applications must be submitted for each applicable intake period. Applicants must be able to demonstrate how Hosting BC funding will contribute to building hosting capacity and event sustainability.
- See Appendix 2 for *maximum* funding amounts by event type. The Fall 2017 intake granted funds ranging from \$10,000 - \$1,000.

SELECTION COMMITTEE:

Eligible applications are evaluated by a review panel consisting of specialists in the sport and tourism fields. The panel members are chosen to ensure balanced representation. The panel bases their recommendations on the eligibility and assessment criteria described in these guidelines, but reserves the right to recommend an application that falls outside of these guidelines if the event still supports the overall goals of the program.

TERMS AND CONDITIONS:

Successful applicants will be required to agree to these terms and conditions.

By completing the online application, the applicant agrees to the following terms and conditions:

- The event is sanctioned by a PSO, NSO, or IF.
- All of the information contained in the application is true and complete.
- By applying to the Hosting BC program, the Province of BC and viaSport are able to publish the applicant organization's name.
- The references the applicant provides will be contacted by viaSport.

If the application is successful, the applicant certifies that:

- Within 60 days of the event's conclusion, the online Hosting BC Final Report will be completed outlining the results of the event. The Final Report can be found on the viaSport website.
- The financial records of this event and legacy results will be available for audit and onsite inspection by any person whom viaSport authorizes in writing.
- Hosting BC, the Province of BC, and viaSport will be recognized as funding partners through logo recognition, announcements, and invitations.
- Adequate and appropriate insurance coverage will be provided as required by the contribution agreement.

If this application is successful, the applicant acknowledges that:

- Under normal circumstances, approved awards will not be paid out until funding from other sources is confirmed (usually by letter of intent). The Hosting BC program will not indemnify events.
- The applicant will participate in an audit if randomly selected, that would include, but not limited to: a site visit by a viaSport representative; follow up phone calls with references provided by applicant; examination of press releases, programs, websites, etc.
- In the case of an event cancellation, repayment of the Hosting BC grant will be required.



HOW TO APPLY:

Deadline: Applications will be accepted until **11:59pm PDT February 15 2018**

Complete the online application form which can be found on the [viaSport](#) website.

Important notes about filling out your online form:

You are able to save the form and return to it at a future time. Please copy the link given and save it in a safe place. You can use this from any computer anytime within the next 30 days to resume answering questions on the form. Without the link, the data you have entered cannot be retrieved and you will have to start filling out the form at the beginning.

You can also get the link emailed by entering your email address and clicking send.

If you wish to discuss your proposal and its eligibility prior to submitting an application, contact:

Grants at viaSport

Phone: 778 654 7542

Email: Grants@viaSport.ca

To stay informed about more grant opportunities, sign up for our eNewsletter on our website:

www.viaSport.ca or follow us on Twitter: [viaSportBC](#).

APPENDIX 1: HOSTING BC PROGRAM – ELIGIBLE SPORTS

| Provincial Sport Organization | Sport(s) eligible to be considered for funding |
|---------------------------------|--|
| BC Archery | Archery |
| BC Alpine Ski | Alpine Skiing and Ski Cross |
| BC Athletics | Cross Country, Road Racing, Track & Field, Race Walking, Trail, Ultra and Mountain Running |
| Badminton BC | Badminton |
| BC Amateur Baseball | Baseball |
| Basketball BC | Basketball |
| Biathlon BC | Biathlon |
| Bobsleigh/Skeleton BC | Bobsleigh and Skeleton |
| Bowling Proprietors of BC | 5 and 10 Pin Bowling |
| Boxing BC | Boxing |
| Canoe Kayak BC | Dragonboat, Marathon, Sprint, and Whitewater |
| Cross Country BC | Cross Country Skiing, Adaptive/Para Nordic Skiing |
| Curl BC | Curling and Wheelchair Curling |
| Cycling BC | BMX, Cross Country, Road Race, and Track |
| Dive BC | Diving |
| BC Hockey | Hockey |
| Horse Council of BC | Equestrian Dressage, Eventing, and Jumping |
| BC Fencing | Fencing |
| Field Hockey BC | Field Hockey |
| BC Freestyle Ski | Freestyle Skiing |
| Football BC | Football |
| BC Gymnastics | Gymnastics and Trampoline/Tumbling |
| Golf BC | Golf |
| Judo BC | Judo |
| Karate BC | Karate |
| BC Lacrosse | Lacrosse Box and Field |
| Bowls BC | Lawn Bowling |
| BC Luge | Luge |
| BC Netball | Netball |
| Orienteering BC | Orienteering |
| Racquetball BC | Racquetball |
| BC Ringette | Ringette |
| BC Rhythmic Sportive Gymnastics | Rhythmic Gymnastics |
| Rowing BC | Rowing and Adaptive Rowing |
| BC Rugby Union | Fifteens and Sevens |
| BC Sailing | Sailing |
| Skate Canada BC/YK Section | Figure Skating and Synchronized Skating |

| | |
|------------------------------|-------------------------------|
| BC Soccer | Soccer |
| BC Amateur Softball | Softball |
| BC Snowboard | Snowboard |
| BC Speed Skating Association | Long Track and Short Track |
| Sport Climbing BC | Sport Climbing |
| Squash BC | Squash |
| Swim BC | Swimming |
| Synchro BC | Synchronized Swimming |
| BC Table Tennis | Table Tennis |
| WTF BC Taekwondo Federation | Taekwondo |
| BC Target Sports | Shooting – Pistol and Rifle |
| Tennis BC | Tennis |
| Triathlon BC | Olympic and Ironman Distance |
| BC Ultimate | Ultimate |
| Volleyball BC | Beach and Indoor |
| BC Waterpolo | Waterpolo |
| Water Ski & Wakeboard BC | Water Skiing and Wakeboarding |
| BC Weightlifting | Weightlifting |
| BC Wrestling | Wrestling |

Disability Sports

| Provincial Sport Organization | Sport(s) eligible to be considered for funding |
|-------------------------------|---|
| BC Blind Sports | Athletics, Goalball, Judo, Power Lifting, Soccer, Swimming, and Tandem Cycling |
| BC Deaf Sports | Bowling, Curling, Golf, and Volleyball |
| Disabled Skiers | Alpine Ski and Snowboard |
| Special Olympics BC | Alpine Skiing, Athletics, Basketball, Bowling, Cross Country Skiing, Curling, Figure Skating, Floor Hockey, Golf, Powerlifting, Rhythmic Gymnastics, Snowshoeing, Soccer, Softball, Speed Skating, and Swimming |
| SportAbility BC | Boccia, Cycling, Power Soccer, Sitting Volleyball, Sledge Hockey, and Soccer |
| BC Wheelchair Basketball | Basketball |
| BC Wheelchair Sports | Athletics, Rugby, and Tennis |

NOTE: Sports that currently do not fall under the jurisdiction of PSO's may apply for funding in the Invitational Events category only. It must be demonstrated that the sport is an emerging sport and that hosting the event will lead to further development of the sport within British Columbia (i.e. the sport is making steps towards aligning with an existing PSO and/or establishing a new PSO).

APPENDIX 2: MAXIMUM FUNDING AMOUNTS

| | |
|--|------------------------|
| International Event - World Cups and World Championships | Up to \$35,000* |
| <ul style="list-style-type: none"> Event must be sanctioned by IF and involve competition between athletes selected by the sport's recognized NSO's. | |
| Other International Events (including Nor Am) | Up to \$20,000* |
| <ul style="list-style-type: none"> Event must be sanctioned by relevant IF and/or NSO Must involve competition between athletes selected by recognized NSOs | |
| National Championships | Up to \$15,000 |
| <ul style="list-style-type: none"> Event sanctioned by NSO and national champion declared Minimum of 6 provinces/territories represented Athletes selected by recognized P/TSO | |
| College and University National Championships | Up to \$10,000 |
| <ul style="list-style-type: none"> Sanctioned by CIS or CCAA | |
| Western Canadian | Up to \$10,000 |
| <ul style="list-style-type: none"> Sanctioned by NSO and/or PSO Minimum of 4 Provinces/Territories represented Club or Provincial/Territorial team | |
| Provincial Championships | Up to \$10,000 |
| <ul style="list-style-type: none"> Sanctioned by PSO Minimum of 6 regions in B.C. participating | |
| Regional Championship | Up to \$10,000 |
| <ul style="list-style-type: none"> Sanctioned by PSO and leads to a provincial championship Minimum of 6 regions in B.C. participating Club or Representative teams | |
| Invitational Events | Up to \$10,000 |
| <ul style="list-style-type: none"> Sanctioned by PSO Significant participation Ability to contribute to sport, economic, and community development <p><i>For Invitational events only: Sports that do not currently fall under the jurisdiction of a PSO do not require sanctioning but must demonstrate how the event will develop the sport in B.C. to align with the Provincial Sport System.</i></p> | |

**and not more than 1/3 of the event budget*

Please note that your application does not guarantee any of the funding levels mentioned above. You can view lists of successful recipients and the amounts they received from previous intakes, by going to the [viaSport Website](#).

APPENDIX 3: CANADIAN SPORT FOR LIFE

STAGE DESCRIPTORS

Train to Train

This is the first stage in the performance pathway where young athletes are determining that they want to be more committed and serious about sport. At this stage, they are ready to consolidate their basic sport-specific skills/tactics and focus more time on skill training and physical development over competition. This approach is critical to the development of top performers and maintaining activity in the long-term, so the training-to-competition ratio should be 60:40.

Train to Compete

Athletes are now choosing to specialize in one sport and pursue a competitive stream, which would involve national and some international competition experiences. In the competitive stream, high volume and high intensity training begins to occur year-round and the training-to-competition ratio moves to 40:60.

Train to Win

Elite senior athletes with identified talent enter a stage where they pursue the most intense training suitable for international podium performances. At this stage, world-class athletes require world-class training methods, equipment, and facilities that meet the demands of the sport and the athlete. The training-to-competition ratio moves to 25:75.

CANADIAN SPORT FOR LIFE FRAMEWORK

For more information on Canadian Sport for Life,
visit www.canadiansportforlife.ca

