

# AMATEUR SPORT LEAGUE FUND

## APPLICATION QUESTIONS

Applications must be received by 11:59 p.m. PST on Wednesday, June 23, 2021.

Applications submitted after this will not be reviewed.

### 1A - INSTRUCTIONS

#### Background

The Amateur Sport League Fund was developed to provide one-time financial relief for B.C. based and/or B.C. owned amateur sports leagues and teams to assist with the financial impacts caused by the COVID-19 pandemic. The fund was established by the Province of British Columbia and is administered by viaSport British Columbia. viaSport is an independent sport agency funded by the Ministry of Tourism, Arts, Culture and Sport to support the amateur sport system in the province.

For any organization considering applying, please ensure that you meet ALL of the applicable eligibility criteria, which is outlined in the [Application Guidelines](#) and have completed the [Eligibility Checklist](#) prior to beginning your application.

#### Purpose

The goal of this fund is to provide a one-time grant of relief funding to B.C.-based and/or B.C. owned non-profit and for-profit amateur leagues and teams that compete at the provincial, national or international level, do not compensate athletes as employees, and can demonstrate at least 30 percent loss in revenue since March of 2020 due to the impacts of COVID-19.

The intent of this fund is to help ensure that B.C.'s leagues and their teams remain viable for when sport returns to our communities. viaSport and the Province of British Columbia recognize the significant economic and community value of these organizations, their staff, volunteers, athletes and fans.

Grant amounts will be determined based on the volume of eligible applicants and their demonstrated financial need.

#### Privacy

Personal and financial information is collected for the sole purpose of administration of the Amateur Sport League Fund, and will specifically be used to confirm eligibility and determine grant allocations. viaSport will not collect, use, or disclose personal information beyond that which is necessary to process applications and

administer the funding in accordance with requirements. Please do not provide any third-party personal information (i.e., talk about other individuals) in your responses to the application question. The application data is stored in a Canadian Data Centre operated by Alchemer. For their privacy policy please see this [link](#).

## Application

Organizations should first review the Eligibility Criteria listed in Appendix A of the [Application Guidelines](#) and complete the [Eligibility Checklist](#).

Eligible applicants are then encouraged to download and review the following supporting documents:

- [Frequently Asked Questions](#)
- [Certification of B.C. Ownership \(for-profit organizations only\)](#)
- [Sport League](#), [Competition Series](#) or [Sport Team](#) template

Although you will be able to save and return to your application, it is suggested that you also have the following information on hand before you begin:

- BC registered incorporation number (society or company), Charitable Registration Number, or federal business number
- Date of Incorporation/Registration
- Most recent 2 years of audited or reviewed financial statements (i.e., Fiscal Years Ending 2019 and 2020; Where possible, these financials should show prior year comparative figures)
- Year-to-date financial statements and trial balance to March 31, 2021

We have endeavoured to make this application as simple as possible and anticipate that it should take no more than 60 minutes to complete.

If you wish to discuss your application and its eligibility prior to submission, you can contact us via email at [aslf@viasport.ca](mailto:aslf@viasport.ca). Due to the anticipated high number of applicants, please submit questions via email only and allow 72-hours for a viaSport staff member to respond. To ensure a transparent and unbiased process, staff are unable to discuss applications over the phone or via their staff email account.

Applications must be received by 11:59 p.m. PST on Wednesday, June 23, 2021. Applications submitted after this date and time will not be reviewed.

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## 1B – CONFIRMATION OF ELIGIBILITY

Please confirm your eligibility:

**ALL APPLICANTS** must meet the following eligibility criteria:

- Your organization’s sole or primary operations are located and conducted in B.C., meaning
  - Your organization is incorporated/registered in B.C.
  - Your organization has a unique business, society or charity number
  - For-profit organizations must also:
    - Have the majority (51 percent) of all shares or other ownership interests in their business owned by one or more B.C. residents
    - Currently pay taxes in B.C.
  - Your organization does not compensate athletes as registered employees, nor are athletes entitled to receive compensation under provincial or federal employment legislation
  - Your organization has experienced at least a 30 per cent loss in revenue due to the impacts of COVID-19, not taking into account any provincial or federal COVID-19 relief funding
  - Your organization is not:
    - a school sport, or post-secondary league or team
    - an ESport league or team

**1) Please select the stream you are applying to in order to see the additional eligibility criteria required:\***

- Stream 1: Sport Leagues or Competition Series** - Organizations which are directly responsible for sanctioning or overseeing the operation of one or more Sport Leagues and/or Competition Series as outlined in the Eligibility Guidelines
- Stream 2: Sport Teams** - Organizations which are directly responsible for one or more Sport Teams as outlined in the Eligibility Guidelines

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## 1C – CONFIRMATION OF STREAM ELIGIBILITY

**Applicants in STREAM 1: Sport League(s) or Competition Series must meet ALL of the following, additional criteria:**

Your organization is directly responsible for sanctioning or overseeing the operation of one or more Sport League(s) or Competition Series, defined as follows:

- **A Sport League** consists of regularly scheduled competition\* at one of the following levels of play:
  - International: Competing teams from two or more countries, AND at least three jurisdictions (e.g., States or Provinces)
  - National: Competing teams from two or more provinces or territories, one of which must NOT share a border with B.C.
  - Provincial: Competing teams from four or more B.C. Games Zones\*\*

\* This funding is not intended to support event hosting. Applying organizations must be directly responsible for sanctioning or overseeing league play in its entirety. Organizations which lead one-off competitive events (e.g., tournaments, championships) are ineligible for this funding.

\*\* **Level of Play Exemption:** Sport Leagues competing at the provincial level must first determine if the teams in their League meet the B.C. Games' Zone requirements (teams located in four or more B.C. Games Zones). If not, they are eligible to apply if they meet ONE of the following conditions for exemption:

1. Rural/Remote: In recognition of travel required in rural and remote B.C. communities, provincial level Sport Leagues operating out of Zone 1 (Kootenays), Zone 2 (Thompson-Okanagan), Zone 6 (Vancouver Island), Zone 7 (North West) or Zone 8 (Cariboo North East) are eligible if they have competing teams from three or more B.C. Games Zones. To verify this exemption, applicants will be required to upload a [Sport League Template](#) which includes a list of teams and their postal codes.
2. Competing Athletes: Provincial level leagues are eligible if competing athletes travel or have relocated from their home B.C. Games Zone to another B.C. Games Zone for the sole purpose of competing for a team (e.g., an athlete relocates from Zone 1 – Kootenays to Zone 5 -Vancouver Coastal for the sole purpose of competing on a Zone 5 team). To verify this exemption, applicants will be required to complete and upload a [Sport League Template](#) which includes a list of athletes, and their home and team B.C. Games Zones.

- **A Competition Series** consists of four or more annual competitions in B.C.\*, where
  - Series competition culminates in a provincial, national or international championship, AND
  - Competition occurs at one of the following levels of play:
    - International: Each competition in the series has competing teams or athletes from two or more countries, AND at least three jurisdictions (e.g., states or provinces)
    - National: Each competition in the series has competing teams or athletes from two or more provinces or territories, one of which NOT share a border with B.C.
    - Provincial: Each competition in the series has competing teams or athletes from four or more B.C. Games zones\*\*

\* This funding is not intended to support event hosting. Applying organizations must be directly responsible for sanctioning or overseeing a competition series in its entirety. Organizations which lead one-off competitive events (e.g., tournaments, championships) are ineligible for this funding.

\*\* **Level of Play Exemption:** Competition Series at the provincial level must first determine their series meets the B.C. Games zone requirements (i.e., at each competition in the series, competing teams or athletes are from four or more B.C. Games Zones). If not, they are eligible to apply if they meet the following condition for exemption:

1. Rural/Remote: In recognition of travel required in rural and remote B.C. communities, Series competitions held in Zone 1 (Kootenays), Zone 2 (Thompson-Okanagan), Zone 6 (Vancouver Island), Zone 7 (North West) or Zone 8 (Cariboo North East) require competing teams or athletes from three or more B.C. Games Zones. To verify this exemption, applicants will be required to complete and upload a [Competition Series Template](#) which includes a list of competitions and participating teams or athletes.

**Applicants in Stream 2: Sport Team(s) must meet ALL of the following, additional criteria:**

Your organization is directly responsible for the operations of one or more Sport Team(s), whereby:

- A Sport Team must compete in a league which consists of regularly scheduled competition at one of the following levels of play\*:
  - International: Sport League where teams compete across two or more countries, AND at least three jurisdictions (e.g., states or provinces)
  - National: Sport League where competing teams from two or more provinces or Territories, one of which must NOT share a border with B.C.
  - Provincial: Sport League where teams compete across four or more B.C. Games Zones\*\*

\*This funding is not intended to support teams which are formed for the sole purpose of competing in a Tournament, including teams which are formed for the sole purpose of representing B.C. at

National or International Championships. Teams must compete in regularly scheduled league play as described above.

**\*\* Level of Play Exemption:** Sport Teams competing in Leagues at the provincial level must first determine if their League meets the B.C. Games zone requirements (i.e., teams from four or more B.C. Games Zones). If not, they are eligible to apply if they meet ONE of the following conditions for exemption:

1. Rural/Remote: In recognition of travel required in rural and remote B.C. communities, Sport Teams competing in provincial level Sport Leagues operating out of Zone 1 (Kootenays), Zone 2 (Thompson-Okanagan), Zone 6 (Vancouver Island), Zone 7 (North West) or Zone 8 (Cariboo North East) are eligible if the League has competing teams from three or more B.C. Games Zones. To verify this exemption, applicants will be required to complete and upload a [Sport Team Template](#) which includes a list of league teams and their location.
2. Competing Athletes: Teams competing in provincial level Leagues are eligible if athletes travel or relocate from their home B.C. Games Zone to another B.C. Games Zone for the sole purpose of competing for a team (e.g., an athlete relocates from Zone 1 – Kootenays to Zone 5 -Vancouver Coastal for the sole purpose of competing on a Zone 5 team). To verify this exemption, applicants will be required to complete and upload a [Sport Team Template](#) which includes a list of athletes, and their home and team B.C. Games Zones. Leagues may be contacted directly to ensure they meet these criteria.

2) By clicking 'yes' below, you are acknowledging that your organization meets ALL of the above eligibility requirements:\*

- Yes
- No

## 2A – ABOUT YOUR ORGANIZATION

3) Legal name of your organization\*

4) Organization address\*

Street:

City:

Province:

5) Postal code (*Do not include a space, e.g., V6C1T2*)\*

6) Organization's BC registered incorporation number (*e.g., for a Society S-#####, for a Company BC-#####*), CRA Charitable Registration Number (*e.g., ##### RR000#*), or federal business number (*e.g., ##### R\*000#*). Please note that this number must be associated to your organization directly (*i.e., not borrowed from a partner*).\*

7) Organization's website (*if applicable*):

8) Organization's Sport (*If you do not see your sport listed, please select other*)\*

- |  |  |   |
|--|--|---|
| <input type="radio"/> Alpine Skiing            | <input type="radio"/> Bowling              | <input type="radio"/> Disc Golf             |
| <input type="radio"/> Archery                  | <input type="radio"/> Boxing               | <input type="radio"/> Diving                |
| <input type="radio"/> Athletics                | <input type="radio"/> Broomball            | <input type="radio"/> Dragon Boating        |
| <input type="radio"/> Badminton                | <input type="radio"/> Canoe Kayak or Canoe | <input type="radio"/> Equestrian            |
| <input type="radio"/> Ball or Inline Hockey    | <input type="radio"/> Sprint               | <input type="radio"/> Fencing or Wheelchair |
| <input type="radio"/> Baseball                 | <input type="radio"/> Cheerleading         | <input type="radio"/> Fencing               |
| <input type="radio"/> Basketball or Wheelchair | <input type="radio"/> Cricket              | <input type="radio"/> Field Hockey          |
| <input type="radio"/> Basketball               | <input type="radio"/> Cross Country Skiing | <input type="radio"/> Figure Skating        |
| <input type="radio"/> Biathlon                 | <input type="radio"/> Curling              | <input type="radio"/> Floorball             |
| <input type="radio"/> Bobsleigh/Skeleton       | <input type="radio"/> Cycling              | <input type="radio"/> Football              |
| <input type="radio"/> Boccia                   | <input type="radio"/> Darts                | <input type="radio"/> Freestyle Skiing      |

- |  |   |   |
|--|---|---|
| <input type="radio"/> Goalball                 | <input type="radio"/> Netball               | <input type="radio"/> Swimming                  |
| <input type="radio"/> Golf                     | <input type="radio"/> Orienteering          | <input type="radio"/> Synchronized Swimming     |
| <input type="radio"/> Gymnastics (artistic)    | <input type="radio"/> Pickleball            | <input type="radio"/> Table Tennis              |
| <input type="radio"/> Gymnastics (rhythmic)    | <input type="radio"/> Power Lifting         | <input type="radio"/> Taekwondo                 |
| <input type="radio"/> Handball (individual)    | <input type="radio"/> Racquetball           | <input type="radio"/> Target Sports or Shooting |
| <input type="radio"/> Handball (team)          | <input type="radio"/> Ringette              | <input type="radio"/> Tennis or Wheelchair      |
| <input type="radio"/> Hang Gliding/Paragliding | <input type="radio"/> Rowing                | Tennis  |
| <input type="radio"/> Hockey or Para Hockey    | <input type="radio"/> Rugby or Wheelchair   | <input type="radio"/> Triathlon                 |
| <input type="radio"/> Jiu-Jitsu                | Rugby                                       | <input type="radio"/> Ultimate                  |
| <input type="radio"/> Judo                     | <input type="radio"/> Sailing               | <input type="radio"/> Volleyball or Sitting     |
| <input type="radio"/> Karate                   | <input type="radio"/> Ski Jumping / Nordic  | Volleyball                                      |
| <input type="radio"/> Kickboxing               | Combined                                    | <input type="radio"/> Water Polo                |
| <input type="radio"/> Lacrosse                 | <input type="radio"/> Snowboard             | <input type="radio"/> Water Ski & Wakeboard     |
| <input type="radio"/> Lawn Bowling             | <input type="radio"/> Soccer, Power Soccer, | <input type="radio"/> Weightlifting             |
| <input type="radio"/> Luge                     | Futsal or Football 5-a-side                 | <input type="radio"/> Wheelchair Sports         |
| <input type="radio"/> Mixed Martial Arts       | <input type="radio"/> Softball              | <input type="radio"/> Wrestling                 |
| <input type="radio"/> Modern Pentathlon        | <input type="radio"/> Speed Skating         | <input type="radio"/> Other                     |
| <input type="radio"/> Multi-sport              | <input type="radio"/> Sport Climbing        |   |
|  | <input type="radio"/> Squash                |   |

9) Organization's Sport (other) [SHOWN ONLY IF: #8 Question is "OTHER"]\*

10) Best person to contact about your application\*

Name:

Phone number:

Email address:

11) BC Incorporation/ Registration date\*



12) Is your organization a for-profit or not-for-profit entity? \*

For-Profit

Not-for-Profit

13) If your organization is a for-profit entity, please upload a signed and dated [Certificate of B.C. Ownership](#)  
[SHOWN ONLY IF: #12 is "FOR-PROFIT"] \* (Accepts 1 file. Allowed types: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf. Max file size: 50 MB)

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## 2B - SIZE OF ORGANIZATION

14) Prior to COVID-19 (March 31, 2020), how many paid, full-time staff did your organization employ? *(Include staff working 30 hours/week or more. Do not include part-time, temporary or contract staff.)\**

15) Prior to COVID-19 (March 31, 2020), how many paid, part-time staff did your organization employ? *(Include staff working less than 30 hours/week.)\**

16) Prior to COVID-19 (March 31, 2020), how many volunteer executive and administrative staff did your organization have (if applicable)? *(Do NOT include competition or event volunteers, volunteer coaches or officials.) \**

17) In 2019, how many total athletes did your organization serve? *(Please include total number of participating athletes across all of your operations.)\**

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### 3 - FINANCIAL NEED

18) Please upload your organization's 2019 Fiscal Year end audited or reviewed financial statements.

*(Note: these financials should show prior year comparative figures). \* (Accepts 1 file. Allowed types: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf. Max file size: 50 MB)*

19) Please upload your organization's 2020 Fiscal Year end audited or reviewed financial statements.

*(Note: these financials should show prior year comparative figures). \* (Accepts 1 file. Allowed types: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf. Max file size: 50 MB)*

20) What is the fiscal year end date on your most recent audited or reviewed financials?\*

21) What was your average annual revenue? *(please provide three-year average using your fiscal 2017, fiscal 2018 and fiscal 2019 financial statement revenue figures where possible)\**

22) Please upload your March 31, 2021 year-to-date financial statements.\* *(Accepts 1 file. Allowed types: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf. Max file size: 50 MB)*

23) Please upload your March 31, 2021 year-to-date trial balance.\* *(Accepts 1 file. Allowed types: png, gif, jpg, jpeg, doc, xls, docx, xlsx, pdf. Max file size: 50 MB)*

24) Has your organization received any of the following emergency funds? *(select all that apply)*

- Canada Emergency Wage Subsidy
- Canada Emergency Commercial Rent Assistance (CECRA) for small Businesses
- Canada Emergency Rent Subsidy
- Canada Emergency Business Account (CEBA)
- B.C. Small and Medium Sized Business Recovery Grant
- Local Sport Relief Fund
- Canada Emergency Response Benefit (CERB)
- Other

25) Please enter the name(s) of other emergency relief funding you received.\* [SHOWN ONLY IF: #24 includes "OTHER"]

26) Please provide average annual (pre-COVID-19) core administrative costs in the following areas (*please use 3-year averages where available, and do not deduct any emergency subsidies from these costs*):\*

Staffing costs (salaries, wages, benefits and contractor costs):

Rent or mortgage (office, storage):

Insurance costs:

Accounting, Audit fees:

IT/Technology costs (e.g. system subscriptions, licenses):

27) Please provide an estimate of COVID-19 related costs spent from April 1, 2020 to March 31, 2021:\*

COVID-19-related safety supplies (signage, cleaning equipment, PPE, tests):

Return to Sport Guideline development (consulting, legal):

Return to Sport implementation costs (medical, insurance, quarantine requirements):

28) Please provide an estimate of OTHER COVID related costs spent from April 1, 2020 to March 31, 2021 (*if applicable*):

	Description of Expenses	\$ Amount of Expenses
Other COVID-19 Expenses	<input type="text"/>	<input type="text"/>

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## 4A – STREAM SELECTION

While some organizations may oversee two types of operations (e.g., a Sport League and a Team), applicants must select one stream and are unable to submit multiple applications. It is recommended that they select the stream which BEST reflects the majority of, or largest proportion of their operations.

29) Which stream are you applying to?\*

- Stream 1(a) - One or more **Sport Leagues** which meet ALL of the Eligibility Criteria
- Stream 1(b) - One or more **Competition Series** which meet ALL of the Eligibility Criteria
- Stream 2 - One or more **Sport Teams** which meet ALL of the Eligibility Criteria

30) Across all of your operations, how many Sport Teams is your organization responsible for?\* [SHOWN ONLY IF: #29 is "STREAM 2"]

31) Related specifically to the operations of all of these Sport Teams, what are your average annual operating expenses? (Please use 3-year averages where available, and do not deduct any emergency subsidies from these costs. Include only expenses directly related to the operation of these teams, e.g., facility rental, team transportation, accommodation, uniforms, equipment, coaching and officiating costs).\* [SHOWN ONLY IF: #29 is "STREAM 2"]

32) Across all of your Sport Teams, how many athletes is does your organization serve?\* [SHOWN ONLY IF: #29 is "STREAM 2"]

33) Some organizations may be responsible for sanctioning or overseeing the operations of multiple Leagues, Series or Teams which meet the eligibility criteria within their selected stream.

Please indicate the number of eligible Leagues, Series OR Teams which your organization oversees and would like to input information for. Each must meet ALL of the eligibility criteria and you are only able to input information for the type of operation associated with the stream you selected (League, Series or Team).

*Note - In the following section you will be asked to provide details on EACH (e.g., team 1, team 2, team 3). For Date: May 12, 2021*

*example, if you enter "5" you will be asked to enter information 5 times (once for each eligible League, Series or Team).\**

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## 4B – STREAM SELECTION [SPORT LEAGUE]

[SHOWN ONLY IF #29 is “1A – SPORT LEAGUE”]

You are currently inputting information on Sport League number [X – *section repeated based on response to #32*].

40) What is the name of the Sport League you are responsible for sanctioning or overseeing?\*

41) Sport League website (if applicable):

42) For this Sport League, how many teams competed in your last full season (pre-COVID-19, e.g., 2019)? \*

43) To verify that this Sport League meets the geographic requirements, please upload a completed [Sports League Template](#) based on your last full season (pre-COVID-19, e.g., 2019).\* (Accepts 1 file. Allowed type: *xlsx*. Max file size: 50 MB)

44) For this Sport League, how many athletes competed in your last full season (pre-COVID-19, e.g., 2019)? \*

45) For this Sport League, approximately what proportion of athletes identified as female (e.g., 50%) in your last full season (pre-COVID-19, e.g., 2019)? \*

46) For this Sport League, what was your league start date in your last full season (pre-COVID-19, e.g., 2019), (i.e., first game)?\*

47) For this Sport League, what was your league end date in your last full season (pre-COVID-19, e.g., 2019), (i.e., last game. Please include playoffs or championship tournaments)? \*

48) For this Sport League, how many games took place in your last full season (e.g., pre-COVID-19; please include playoffs and championship tournaments)?\*

49) For this Sport League, at what level of play does competition take place?\*

- International: Competing teams from two or more countries, AND at least three jurisdictions (e.g., States or Provinces)

- National: Competing teams from two or more provinces or territories, one of which must NOT share a border with B.C.
- Provincial: Competing teams from four or more B.C. Games Zones

50) For this Sport League, in how many B.C. Games Zones are competing teams? You can use the [Sport League Template](#) to determine the number of zones.\* [ SHOWN ONLY IF #49 is "PROVINCIAL"]

51) For this Sport League, are league operations based in one of the following B.C. Games Zones: Zone 1 (Kootenays), Zone 2 (Thompson-Okanagan), Zone 6 (Vancouver Island), Zone 7 (North West) or Zone 8 (Cariboo North East)?\* [ SHOWN ONLY IF #49 is "PROVINCIAL" and #50 is "LESS THAN 4"]

- Yes
- No

52) You do not appear to meet the Game Zone Requirements for this grant. If you are applying based on a Level of Play Exemption or believe you have received this message due to an error in the answers you have submitted, please press continue.\* [ SHOWN ONLY IF #49 is "PROVINCIAL" and #50 is "LESS THAN 4" and #51 is "NO"]

- Continue inputting data for this league
- Move on to the next league

53) To verify that this Sport League meets the Level of Play Exemption required, please upload a completed [Sport League Template](#) based on your last full season (e.g., pre-COVID-19, 2019). Please ensure that the 'Roster' tab is completed.\* [SHOWN ONLY IF #49 is "PROVINCIAL" and #50 is "LESS THAN 4" and #51 is "NO" and #52 is "CONTINUE"] (Accepts 1 file. Allowed type: xlsx. Max file size: 50 MB)



## 4B – STREAM SELECTION [COMPETITION SERIES]

[SHOWN ONLY IF #29 is “1B – COMPETITION SERIES”]

You are currently inputting information on Competition Series number [X – section repeated based on response to #32].

54) What is the name of the Competition Series you are responsible for sanctioning or overseeing?\*

55) Competition Series website (if applicable):

56) For this Competition Series, how many competitions took place in your last full season (e.g., pre-COVID-19; please include playoffs and championship tournaments)?\*

57) This series does not appear to meet the eligibility criteria for this grant. Would you like to move onto the next series or continue inputting data with this one?\* [SHOWN ONLY IF: #56 is “LESS THAN 4”]

- Move on to the next series
- Continue inputting data for this series

58) To verify that this Competition Series meets the geographic requirements, please upload a completed [Competition Series Template](#) based on your last full season (e.g., pre-COVID-19, 2019).\* (Accepts 1 file. Allowed type: *xlsx*. Max file size: 50 MB)

59) For this Competition Series, how many athletes competed in your last full season (pre-COVID-19, e.g., 2019)?\*

60) For this Competition Series, approximately what proportion of athletes identified as female (e.g., 50%) in your last full season (pre-COVID-19, e.g., 2019)? \*

61) For this Competition Series, what was your series start date in your last full season (e.g., pre-COVID-19), (i.e., first game)?\*

62) For this Competition Series, what was your series end date in your last full season (e.g., pre-COVID-19) (i.e., last game. Please include playoffs or championship tournaments)?\*

63) For this Competition Series, what is the name of the highest level of International, National or Provincial Championship in which series competition culminates each year (e.g., National Championship)?\*

64) Please provide the website for that Championship (if available):

65) For this Competition Series, at what level of play does competition take place?\*

- International: Each competition in the series has competing teams or athletes from two or more countries, AND at least three jurisdictions (e.g., states or provinces)
- National: Each competition in the series has competing teams or athletes from two or more provinces or territories, one of which must NOT share a border with B.C.
- Provincial: Each competition in the series has competing teams or athletes from four or more B.C. Games zones

66) For this Competition Series, what is the fewest number of B.C. Games Zones that competing teams or athletes were drawn from for a single event (Please use your last full pre-COVID-19 season. You can use the [Competition Series Template](#) to determine the number of Games Zones)?\* [ SHOWN ONLY IF #65 is "PROVINCIAL"]

67) For this Competition Series, were any competitions based in one of the following B.C. Games Zones: Zone 1 (Kootenays), Zone 2 (Thompson-Okanagan), Zone 6 (Vancouver Island), Zone 7 (North West) or Zone 8 (Cariboo North East)?\* [ SHOWN ONLY IF #65 is "PROVINCIAL" and #66 is "LESS THAN 4"]

- Yes
- No

68) You do not appear to meet the Game Zone Requirements for this grant. If you are applying based on a Level of Play Exemption or believe you have received this message due to an error in the answers you have submitted, please press continue.\* [ SHOWN ONLY IF #65 is "PROVINCIAL" and #66 is "LESS THAN 4" and #67 is "NO"]

- Continue inputting data for this league
- Move on to the next league

69) Please upload a completed [Competition Series Template](#) based on your last full season (e.g., pre-COVID-19, 2019 ). Please ensure that the 'Athletes' tab is completed. \* [SHOWN ONLY IF #65 is "PROVINCIAL" and #66 is "LESS THAN 4" and #67 is "NO" and #68 is "CONTINUE"] (Accepts 1 file. Allowed type: *xlsx*. Max file size: 50 MB)

## 4B – STREAM SELECTION [SPORT TEAM]

[SHOWN ONLY IF #29 is “2 – SPORT TEAM”]

You are currently inputting information on Sport Team number [X – section repeated based on response to #32].

70) What is the name of the Sport Team you are directly responsible for the operation of which meets ALL of the grant criteria?\*

71) Sport Team website (if applicable):

72) For this Sport Team, what is the name of the league this team competes in?\*

73) League website (if applicable):

74) For this Sport Team, how many athletes competed in your last full season (pre-COVID-19, e.g., 2019)?\*

75) For this Sport Team, approximately what proportion of athletes identified as female (e.g., 50%) in your last full season (pre-COVID-19, e.g., 2019)? \*

76) For this Sport Team, how many games took place in your last full season (e.g., pre-COVID-19; please include playoffs and championship tournaments)?\*

77) For this Sport Team, what was your league start date in your last full season (e.g., pre-COVID-19), (i.e., first game)?\*

78) For this Sport Team, what was your league end date in your last full season (e.g., pre-COVID-19) (i.e., last game. Please include playoffs or championship tournaments)?\*

79) To verify that this Sports Team meets the geographic requirements, please upload a completed [Sport Team Template](#) based on your last full season (e.g., pre-COVID-19, 2019).\* (Accepts 1 file. Allowed type: *xlsx*. Max file size: 50 MB)

80) For this Sport Team, at what level of play does competition take place?\*

- International: Sport League where teams compete across two or more countries, AND at least three jurisdictions (e.g., states or provinces)
- National: Sport League where teams compete across two or more provinces or territories, one of which must NOT share a border with B.C.
- Provincial: Sport League where teams compete across four or more B.C. Games Zones

81) For this Sport Team, in how many B.C. Games Zones are competing teams in the league in which they compete? You can use the [Sport Team Template](#) to determine the number of zones.\* [ SHOWN ONLY IF #80 is "PROVINCIAL"]

82) For this Sport Team, are league operations based in one of the following B.C. Games Zones: Zone 1 (Kootenays), Zone 2 (Thompson-Okanagan), Zone 6 (Vancouver Island), Zone 7 (North West) or Zone 8 (Cariboo North East)?\* [ SHOWN ONLY IF #80 is "PROVINCIAL" and #81 is "LESS THAN 4"]

- Yes
- No

83) You do not appear to meet the Game Zone Requirements for this grant. If you are applying based on a Level of Play Exemption or believe you have received this message due to an error in the answers you have submitted, please press continue.\* [ SHOWN ONLY IF #80 is "PROVINCIAL" and #81 is "LESS THAN 4" and #82 is "NO"]

- Continue inputting data for this sports team
- Move on to the next sports team

84) To verify that this Sport Team meets the Level of Play Exemption required, please upload a completed [Sport Team Template](#) based on your last full season (e.g., pre-COVID-19, 2019). Please ensure that the 'Roster' tab is completed.\* [SHOWN ONLY IF #80 is "PROVINCIAL" and #81 is "LESS THAN 4" and #82 is "NO" and #82 is "CONTINUE"] (Accepts 1 file. Allowed type: xlsx. Max file size: 50 MB)

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## 5 - GBA+ ANALYSIS

The following Gender-based Analysis (GBA+) questions are voluntary and will not be used to evaluate your application. This information is collected across all applicants to assess how diverse groups may experience policies, programs and initiatives. Your responses will not be tied directly to your application.

85) Has your organization set targets to increase the diversity of sport participants or athletes?

- Yes  
 No

86) Has your organization set targets to specifically increase the number of girls, women, and gender diverse sport participants or athletes?

- Yes  
 No

87) Has your organization set targets to increase the diversity of sport leaders (e.g., board, staff, coaches)?

- Yes  
 No

88) Has your organization set targets to specifically increase the number of girls, women, and gender diverse sport leaders (e.g., board, staff, coaches)?

- Yes  
 No

89) Please enter the percentage of each identifying as female

Board of Directors:

Admin and Executive Staff:

Coaching Staff:

Sport Participants:

90) Does your sport organization have a Diversity or Inclusion Policy?

- Yes  
 No

91) Please describe any additional efforts toward inclusion and diversity being undertaken by your organization:

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## 6A – DECLARATION

**By submitting your application, you are declaring that all of the following statements are true:**

- All information provided is true, accurate and complete
- The applicant organization has not prepared for closure, dissolution or sale following February 1, 2020
- I understand that I am submitting an application to the Amateur Sport League Fund, which is intended to provide one-time financial relief for B.C.-based and/or B.C.-owned amateur sports leagues and teams to assist with the financial impacts caused by the COVID-19 pandemic
- I understand that if the applicant organization is found to be eligible to receive a grant from the Amateur Sport League Fund, my contact information will be shared with viaSport and I must submit banking information in order to receive the funds
- I understand that if the applicant organization is found to be eligible for the Amateur Sport League Fund, I will be asked to submit a detailed report on how the funds have been used and the specific populations that will benefit from it and also may be asked to submit to an audit of the relief efforts and spending supported by the grant funding
- I confirm that I understand that the personal information collected through this application process is collected only for the administration of the Amateur Sport League Fund
- I understand that the receipt of grants under this program may have implications under the federal Income Tax Act, administered by Canada Revenue Agency. I acknowledge and agree that I am responsible for obtaining appropriate advice with respect to my obligations under this legislation

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## 6B – CONSENT

**92) By clicking submit the grant applicant acknowledges that:**

- (a) completion of the Grant Application and fulfillment of any other requirements in relation to the Grant will not impose an obligation on viaSport to advance any amount of the Grant to the Grant Applicant. Any decision whether to advance a Grant or not is made solely at the discretion of viaSport and is final without any requirement to give reasons.
- (b) grant applicant confirms that all of the information submitted is true, accurate and complete. They understand that viaSport may request additional information to verify their application. They also acknowledge that funding may be denied or revoked should any of the information be deemed inaccurate.\*

**I have reviewed and agree to these terms**