

HOSTING BC PROGRAM GUIDELINES

Deadline: Applications will be accepted until 11:59pm PDT on February 7 2019

Events taking place between April 1 2019 and June 30 2020 are eligible to apply

BACKGROUND

viaSport British Columbia is leading the provincial sport sector to create more equitable, welcoming and inclusive opportunities to sport participation in B.C. By reducing barriers and ensuring quality sport experiences, viaSport's grant programs aim to grow participation among under-represented groups and from under-represented areas of the province, support coach development, encourage regional, provincial and international sport hosting and support travel costs for youth.

OBJECTIVE

The goals of the Hosting BC grant program are to:

- strengthen sport, economic, and community impacts in alignment with one of the provincial priorities of high performance sport excellence;
- generate economic and tourism impacts in the host community;
- help communities, organizations, and volunteers enhance their event hosting capacity to attract larger, more prestigious events;
- build BC's international profile and reputation as an exceptional major event host; and
- support the high performance development pathway for BC's athletes based on the Canadian Sport for Life (CS4L) framework.

The Hosting BC program was originally launched leading up to the 2010 Olympic and Paralympic Winter Games. Since 2004, over \$6.6 million has been invested in 1082 sport events in 102 communities across BC, developing a legacy of sport hosting expertise.

The Province of BC through the Ministry of Tourism, Arts and Culture invests in event hosting and the Hosting BC program to facilitate sport, economic, and community development.

BUDGET

The Hosting BC grant provides up to \$35,000 to not-for-profit organizations for the purposes of hosting amateur sporting events in BC. Please see Appendix 2 for a detailed breakdown for maximum funding amounts by event type.

ORGANIZATION ELIGIBILITY

Applications may be submitted by a not-for-profit organization that is operating as a:

- National Sport Organization (NSO)
- Provincial Sport Organization (PSO) registered in BC;
- community organization, club or association;
- BC municipality, regional district, other local government body, Aboriginal bands or community associations; or
- federally or provincially registered society

** All previous recipients must be completely up to date with any Final Reports owed to viaSport

Only those sports that are under the jurisdiction of a PSO in BC that meet the “*Minimum Eligibility Criteria for Recognized BC Provincial Sport Organizations to be Considered for Government Funding 2010*” in the BC annual funding framework are eligible to be considered for Hosting BC funding. See Appendix 1 for eligible sports.

Sports not listed in Appendix 1 (do not currently fall under the jurisdiction of funded PSOs) may apply for Hosting BC funding in the Invitational Events category only. It must be demonstrated that the sport is an emerging sport and that the event will lead to further development of the sport within BC (i.e. the sport is making steps to align with an existing PSO and/or establishing a new PSO).

EVENT ELIGIBILITY:

An application is eligible for Hosting BC funding if the grant will only be used for event operating costs.

Additionally, the event **must**:

- take place in British Columbia;
- be sanctioned by an appropriate, recognized organization (PSO, NSO, International Federation (IF), etc.);
- be identified as part of the PSO’s and/or NSO’s Canadian Sport for Life implementation plan (see Appendix 3); and
- take place between April 1 2019 and June 30 2020

Funding requests for the following are **NOT** eligible:

- Events that are unconfirmed or still in the bidding process

- Sport festivals or participation focused events
- BC Elementary, Middle, and High School Championship events
- Hosting multi-sport events (i.e. multi-sport Games)
- Sport development/training camps
- Provincial, national, or international conferences, congresses, symposiums, Annual General Meetings, etc.
- Capital expenditures, gifting, and prize money

EVENT CRITERIA AND ASSESSMENT:

Please ensure to clearly demonstrate the impact the event will have on the sport, community and tourism in the application.

Applications will be assessed and prioritized by the outlined criteria below.

- The event has a defined connection with the sport system (PSO sanctioned and CS4L identified) and provides a valuable competitive opportunity within the high performance development pathway for athletes, coaches and officials.
- The event provides a strong contribution to increasing the capacity of the provincial sport system and develops skills and experience of volunteers, technical officials, and event organizers.
- The event has the potential to generate measurable economic impacts, tourism benefits, and legacies while providing a valuable sport development opportunity for athletes, coaches and officials.
- There is significant community support demonstrated for the event and potential for audience reach.
- The geographic location of the event is considered to ensure funds are distributed across BC

Priority of Hosting BC grants are for:

- International, National and Western Canadian Championships
- Provincial and University National Championships, Regional Events, and Invitational Events that clearly fulfill a hosting void in the community
- Events that fit within the Train to Train, Train to Compete, and Train to Win stages of the CS4L framework

SELECTION PROCESS

Eligible applications are evaluated by a review panel consisting of specialists in the sport and tourism fields. The panel members are chosen to ensure balanced representation. The panel bases their recommendations on the eligibility and assessment criteria described in these guidelines, but reserves the right to recommend an application that falls outside of these guidelines if the event still supports the overall goals of the program.

FUNDING LIMITATIONS:

- A maximum of two grants per sport may be awarded in any one intake. If multiple applications are submitted for any one sport, the sport governing body (PSO and/or NSO) will be consulted to advise on which events are a priority in the sport's developmental pathway.
- Grants for annual recurring events in the same location each year may be considered for funding up to a maximum of three consecutive fiscal years (on a decreasing scale).
 - Applications must be submitted for each applicable intake period. Applicants must be able to demonstrate how Hosting BC funding will contribute to building hosting capacity and event sustainability.
- See Appendix 2 for *maximum* funding amounts by event type. The Fall 2018 intake granted funds ranging from \$25,000 - \$1,500.

TERMS AND CONDITIONS:

Successful applicants will be required to agree to these terms and conditions.

By completing the online application, the applicant agrees to the following terms and conditions:

- The event is sanctioned by a PSO, NSO, or IF.
- All of the information contained in the application is true and complete.
- By applying to the Hosting BC program, the Province of BC and viaSport are able to publish the applicant organization's name.
- The references the applicant provides will be contacted by viaSport.

If the application is successful, the applicant certifies that:

- Within 60 days of the event's conclusion, the online Hosting BC Final Report will be completed outlining the results of the event. The Final Report can be found on the viaSport website.
- The financial records of this event and legacy results will be available for audit and onsite inspection by any person whom viaSport authorizes in writing.
- Hosting BC, the Province of BC, and viaSport will be recognized as funding partners through logo recognition, announcements, and invitations.
- Adequate and appropriate insurance coverage will be provided as required by the contribution agreement.

If this application is successful, the applicant acknowledges that:

- Under normal circumstances, approved awards will not be paid out until funding from other sources is confirmed (usually by letter of intent). The Hosting BC program will not indemnify events.

- The applicant will participate in an audit if randomly selected, that would include, but not limited to: a site visit by a viaSport representative; follow up phone calls with references provided by applicant; examination of press releases, programs, websites, etc.
- In the case of an event cancellation, repayment of the Hosting BC grant will be required.

HOW TO APPLY:

Deadline: Applications will be accepted until **11:59pm PDT February 7 2019**

Complete the online application form which can be found on the [viaSport](#) website.

Important notes about filling out your online form:

You are able to save the form and return to it at a future time. Please copy the link given and save it in a safe place. You can use this from any computer anytime within the next 30 days to resume answering questions on the form. Without the link, the data you have entered cannot be retrieved and you will have to start filling out the form at the beginning.

You can also get the link emailed by entering your email address and clicking send.

If you wish to discuss your proposal and its eligibility prior to submitting an application, contact:

Grants at viaSport

Phone: 778 654 7542

Email: Grants@viaSport.ca

Future Grant Opportunities:

To stay informed about upcoming grant opportunities and the latest sport and physical activity news in the province:

- Sign up for our [monthly newsletter](#).
- Follow us on [Facebook](#), [Twitter](#), [Instagram](#) and [LinkedIn](#)

To learn more about how we are transforming and scaling the impact of sport in our province, visit [viaSport.ca](#).

APPENDIX 1: HOSTING BC PROGRAM – ELIGIBLE SPORTS

Provincial Sport Organization	Sport(s) eligible to be considered for funding
BC Archery	Archery
BC Alpine Ski	Alpine Skiing and Ski Cross
BC Athletics	Cross Country, Road Racing, Track & Field, Race Walking, Trail, Ultra and Mountain Running
Badminton BC	Badminton
BC Amateur Baseball	Baseball
Basketball BC	Basketball
Biathlon BC	Biathlon
Bobsleigh/Skeleton BC	Bobsleigh and Skeleton
Bowling Proprietors of BC	5 and 10 Pin Bowling
Boxing BC	Boxing
Canoe Kayak BC	Dragonboat, Marathon, Sprint, and Whitewater
BC Cheerleading Association	Cheerleading
Cross Country BC	Cross Country Skiing, Adaptive/Para Nordic Skiing
Curl BC	Curling and Wheelchair Curling
Cycling BC	BMX, Cross Country, Road Race, and Track
Dive BC	Diving
BC Hockey	Hockey
Horse Council of BC	Equestrian Dressage, Eventing, and Jumping
BC Fencing	Fencing
Field Hockey BC	Field Hockey
BC Freestyle Ski	Freestyle Skiing
BC Community Football Association	Football
BC Gymnastics	Gymnastics and Trampoline/Tumbling
Golf BC	Golf
Judo BC	Judo
Karate BC	Karate
BC Lacrosse	Lacrosse Box and Field
Bowls BC	Lawn Bowling
BC Luge	Luge
BC Netball	Netball
Orienteering BC	Orienteering
Racquetball BC	Racquetball
BC Ringette	Ringette
BC Rhythmic Sportive Gymnastics	Rhythmic Gymnastics
Rowing BC	Rowing and Adaptive Rowing
BC Rugby Union	Fifteens and Sevens

BC Sailing	Sailing
Skate Canada BC/YK Section	Figure Skating and Synchronized Skating
BC Soccer	Soccer
BC Amateur Softball	Softball
BC Snowboard	Snowboard
BC Speed Skating Association	Long Track and Short Track
Sport Climbing BC	Sport Climbing
Squash BC	Squash
Swim BC	Swimming
Synchro BC	Synchronized Swimming
BC Table Tennis	Table Tennis
WTF BC Taekwondo Federation	Taekwondo
BC Target Sports	Shooting – Pistol and Rifle
Tennis BC	Tennis
Triathlon BC	Olympic and Ironman Distance
BC Ultimate	Ultimate
Volleyball BC	Beach and Indoor
BC Waterpolo	Waterpolo
Water Ski & Wakeboard BC	Water Skiing and Wakeboarding
BC Weightlifting	Weightlifting
BC Wrestling	Wrestling

Disability Sports

Provincial Sport Organization	Sport(s) eligible to be considered for funding
BC Blind Sports	Athletics, Goalball, Judo, Power Lifting, Soccer, Swimming, and Tandem Cycling
BC Deaf Sports	Bowling, Curling, Golf, and Volleyball
Disabled Skiers	Alpine Ski and Snowboard
Special Olympics BC	Alpine Skiing, Athletics, Basketball, Bowling, Cross Country Skiing, Curling, Figure Skating, Floor Hockey, Golf, Powerlifting, Rhythmic Gymnastics, Snowshoeing, Soccer, Softball, Speed Skating, and Swimming
SportAbility BC	Boccia, Cycling, Power Soccer, Sitting Volleyball, Sledge Hockey, and Soccer
BC Wheelchair Basketball	Basketball
BC Wheelchair Sports	Athletics, Rugby, and Tennis

NOTE: Sports that currently do not fall under the jurisdiction of PSO's may apply for funding in the Invitational Events category only. It must be demonstrated that the sport is an emerging sport and that hosting the event will lead to further development of the sport within British Columbia (i.e. the sport is making steps towards aligning with an existing PSO and/or establishing a new PSO).

APPENDIX 2: MAXIMUM FUNDING AMOUNTS

International Event - World Cups and World Championships	Up to \$35,000*
<ul style="list-style-type: none"> Event must be sanctioned by IF and involve competition between athletes selected by the sport's recognized NSO's. 	
Other International Events (including Nor Am)	Up to \$20,000*
<ul style="list-style-type: none"> Event must be sanctioned by relevant IF and/or NSO Must involve competition between athletes selected by recognized NSOs 	
National Championships	Up to \$15,000
<ul style="list-style-type: none"> Event sanctioned by NSO and national champion declared Minimum of 6 provinces/territories represented Athletes selected by recognized P/TSO 	
College and University National Championships	Up to \$10,000
<ul style="list-style-type: none"> Sanctioned by CIS or CCAA 	
Western Canadian	Up to \$10,000
<ul style="list-style-type: none"> Sanctioned by NSO and/or PSO Minimum of 4 Provinces/Territories represented Club or Provincial/Territorial team 	
Provincial Championships	Up to \$10,000
<ul style="list-style-type: none"> Sanctioned by PSO Minimum of 6 regions in B.C. participating 	
Regional Championship	Up to \$10,000
<ul style="list-style-type: none"> Sanctioned by PSO and leads to a provincial championship Club or Representative teams 	
Invitational Events	Up to \$10,000
<ul style="list-style-type: none"> Sanctioned by PSO Significant participation Ability to contribute to sport, economic, and community development <p>For Invitational events only: Sports that do not currently fall under the jurisdiction of a PSO do not require sanctioning but must demonstrate how the event will develop the sport in B.C. to align with the Provincial Sport System.</p>	

*and not more than 1/3 of the event budget

Please note that your application does not guarantee any of the funding levels mentioned above. You can view lists of successful recipients and the amounts they received from previous intakes, by going to the [viaSport Website](#).

APPENDIX 3: CANADIAN SPORT FOR LIFE

STAGE DESCRIPTORS

Train to Train

This is the first stage in the performance pathway where young athletes are determining that they want to be more committed and serious about sport. At this stage, they are ready to consolidate their basic sport-specific skills/tactics and focus more time on skill training and physical development over competition. This approach is critical to the development of top performers and maintaining activity in the long-term, so the training-to-competition ratio should be 60:40.

Train to Compete

Athletes are now choosing to specialize in one sport and pursue a competitive stream, which would involve national and some international competition experiences. In the competitive stream, high volume and high intensity training begins to occur year-round and the training-to-competition ratio moves to 40:60.

Train to Win

Elite senior athletes with identified talent enter a stage where they pursue the most intense training suitable for international podium performances. At this stage, world-class athletes require world-class training methods, equipment, and facilities that meet the demands of the sport and the athlete. The training-to-competition ratio moves to 25:75.

CANADIAN SPORT FOR LIFE FRAMEWORK

For more information on Canadian Sport for Life,
visit www.canadiansportforlife.ca

